

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **THE GROB TEA COMPANY LIMITED**
2. Quarter ending - **30TH SEPTEMBER, 2020**

i. Composition Of Board Of Director

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/ Non-Executive/ Independent / Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of cessation	Tenure	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No. of Directors hip in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Memberships in Committees of the Company	Remarks
Mr.	Mukesh Kumar Agarwal	00697746	ACS PA5 049 H	NED		26-Aug-2009	29-Sep-2020			23-Apr-1972	NA		1	0	0	1	SC,NRC	
Mr.	Pradeep Kumar Agarwal	00703745	ACS PA5 048 G	C & ED	MD	26-Aug-2009	01-Apr-2020			21-Dec-1970	NA		1	0	1	0	SC	
Mr.	Indu Bhusan Sharaf	00047266	ALS PS19 66L	ED		27-May-2009	29-May-2017			20-May-1950	NA		1	0	2	0	AC,SC	
Mr.	Purushottam Jagannath Bhide	00012326	AEK PB2 976E	ID		30-May-2014	29-Jun-2020		76	21-Jun-1934	Yes	29-Sep-2020	6	6	4	5	AC,NRC	
Mr.	Harishandra Maneklal Parekh	00026530	AFV PP3 500 N	ID		30-May-2014	29-Jun-2020		76	23-Mar-1937	Yes	29-Sep-2020	6	6	4	2	AC,NRC	
Mrs.	Priyanka Singhania	07195629	AC QPC 9037 M	ID		28-May-2015	28-May-2018		64	12-Mar-1982	NA		1	1	1	0	SC	
Mr.	Sanjay Kumar Agarwal	00189691	AES PA7 314R	ID		25-May-2016	23-May-2019		52	05-Nov-1968	NA		2	2	1	0	AC,NRC	

Company Remarks	
Whether Permanent chairperson appointed	No
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Indu Bhusan Sharaf	ED	Member	30-May-2014	
2	Harischandra Maneklal Parekh	ID	Member	30-May-2014	
3	Sanjay Kumar Agarwal	ID	Member	25-May-2016	
4	Purushottam Jagannath Bhide	ID	Chairperson	30-May-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Priyanka Singhania	ID	Member	29-Sep-2018	
2	Indu Bhusan Sharaf	ED	Member	30-May-2014	
3	Mukesh Kumar Agarwal	NED	Chairperson	30-May-2014	
4	Pradeep Kumar Agarwal	C & ED	Member	30-May-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>

Company Remarks	
Whether Permanent chairperson appointed	

d. Nomination and Remuneration Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Harischandra Maneklal Parekh	ID	Chairperson	30-May-2014	
2	Sanjay Kumar Agarwal	ID	Member	25-May-2016	
3	Mukesh Kumar Agarwal	NED	Member	10-Oct-2017	
4	Purushottam Jagannath Bhide	ID	Member	30-May-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
29-Jun-2020	14-Sep-2020	Yes	7	4

Company Remarks	
Maximum gap between any two consecutive (in number of days)	76

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	29-Jun-2020	14-Sep-2020	Yes	4	3

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	76

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

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Name : KRITIKA MOHATA
Designation : COMPANY SECRETARY

ANNEXURE III**Affirmations**

<i>Broad Heading</i>	<i>Regulation Number</i>	<i>Compliance Status</i>	<i>Company Remark</i>
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	

Note:

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Name : **KRITIKA MOHATA**
Designation : **Company Secretary**